



Child protection and the choice and management of campsites and accommodation

School Camp Ltd is dedicated to the protection of their clients, teachers and students and consider this a priority when designing courses, and selecting accommodation.

Campsites and indoor accommodation are individually inspected and are deemed suitable for each group based on their age, group composition, experience away from home, and their ability to work safely and follow instructions.

It is accepted that risk can be posed both by external persons as well as physical dangers and this document covers our policies related to the management of external influences arising in child protection issues.

In protecting young people from external influences the company considers the following issues of key relevance in our choice and management of the accommodation.

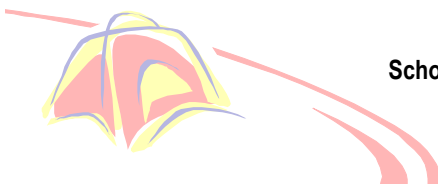
- a) Our sites are not at set locations and therefore the company is not known and cannot be made a target location where children can be found
- b) We use quiet, relatively un-known sites that are naturally far less likely to have other users at the specific times that we are using the site
- c) We use some sites that are specifically designed for young people, eg scout sites and are used by many youth groups. Such sites take child protection seriously and are almost always surrounded by a boundary and have limited public access, and are remote in nature.
- d) We look to achieve sole use of a building or campsite. However we do not prioritise this over location and the general safety and enjoyment of the trip as a whole.
 - a. Although the aim of the company it is not always possible to achieve this. Campsites have a capacity far larger than a schools average group size. If sole use is not possible then we provide sole use of an area / field this will have a boundary and will be the boundary during free time. Boundary's may be achieved by
 - i. Roping off area
 - ii. Field boundaries, gates and fences.
 - iii. Banks or naturally occurring shrubbery.
 - iv. A mixture of the all of the above
- e) Where toilets have to be shared with the general public then students should always be in groups. Students to be briefed not to hang around the toilet area however, warm and inviting they may be on a cold evening.
- f) Our staff will challenge anyone whom they see acting in a way that shows interest or poses any threat to our client groups.
- g) All School Camp staff with unsupervised contact with young people are CRB / DBS checked in line with our company policy. In addition we use only known instructors and use an induction and reference policy with all instructors before working with young people.



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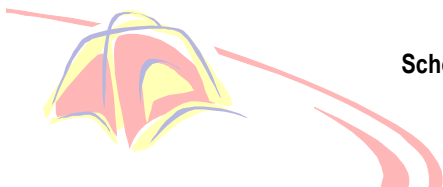
Email : info@schoolcamp.co.uk



- h) Our experienced event manager will work with your staff to ensure that the group are managed in a way that protects each individual. Such actions include checking of students in tents, keeping lists of students in tents and groups, providing student briefings, setting safe areas / boundary's for free time.
- i) Young people are encouraged to move as groups and look out for their friends (generally throughout the camp) . After dark and once in tents young people are instructed to wake a friend before leaving the tent.
- j) The placement of teachers and staff to be known by the young people, including the whereabouts of their tents in case of emergency.
- k) Our site management and Standard ways for working promote effective child protection:
 - a. Each event has an event manager responsible for the quality, monitoring and overall safety of the event. They are present on site and support teachers and instructors in monitoring and ensuring the well-being of the young people.
 - b. We use grouping to monitor the whereabouts of the young people through the activities and whilst on site. One teacher or instructor will be responsible for a small group of young people and can quickly identify who is present at any given time.
 - c. Briefing and instructions – All young people have a welcome to camp briefing in which issues are addressed in a child friendly way. Students are encouraged to report anything or anyone that they see in our area.
 - d. The campsites are always set up in a way that all tents can be seen from all locations / teachers area and tents.
 - e. Working in groups, visiting toilets in groups .
 - f. Checking of all students into their tents at lights out.
 - g. Clear and specific boundaries after dusk.

Where any site or individuals pose an increased threat to young people then the following additional procedures may be brought into place. Such threats may be posed by, but are not solely limited to;

- External people staying on the site,
 - the distance between the camping area and the toilet block,
 - public rights of way through sites.
 - The behaviour of the young persons
 - The duty of care demonstrated by the accompanying teachers
- a) Additional supervision - In certain campsites it may be appropriate for a staff member to remotely monitor groups visiting the toilets and shower areas. This is managed by taking groups at a time to the block and the teacher waiting outside.
 - b) Additional toilets can be arranged within our boundary area should the normal toilets be a distance away from the area in which we will camp.
 - c) Replacement of teacher and staff tents to strategic locations across the site.
 - d) Students requested to sign in and out of the main camping area.



By following the procedures outlined in this document we are confident that every child is protected to the full ability of the company and our staff.

We have had very little influence from external persons during any of our events. Examples of other persons on campsites that we have used have been limited to.

- People living on the site and working in the area, or on the farm – normally in a caravan, with own toilet facilities
- D of E groups turning up for one night camping and moving off the next morning.
- Scout groups turning up for the evening to play a few games on their own campsite.
- Elderly couple in a caravan turning up on the spur of the moment and being placed in another field by the campsite owner.

Updated September 2015.

