



SCHOOL CAMP Ltd, Unit 15, Neath Vale Supplier Park, Neath, SA11 4SR.  
Tel: 01639 874154 Email: info@schoolcamp.co.uk

# Wye Valley

## 25<sup>th</sup> - 30<sup>th</sup> September 2016

### Client information Pack

**\*\*lower our carbon footprint\*\***

This document contains multiple pages - please consider if you need to print it all.

#### Prepared for

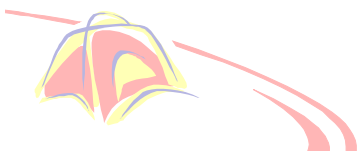
- Contact Name :
- Address :
- Tel :
- Email :

#### Prepared by

- Ieuan Starks on 07/12/15

#### Main changes from last year

- £2.50 per person per day price increase.
- Introduction of minimum number 24 persons.



## OUTLINE OF YOUR REQUIREMENTS

This proposal is based on the following understanding of your needs. Please let us know if we have misunderstood any of your requirements.

### EVENT OBJECTIVES

- Activity / team building camp, developing teamwork with introducing adventurous activities in adventurous surroundings

### DATES

- Sunday 25<sup>th</sup> – Friday 30<sup>th</sup> September 2016

### DEPARTURE AND RETURN TIMES

- Sunday depart school 2.00 pm arrive at site 5.30 pm
- Friday depart 1.00pm – 5.00 pm back at school

### STAFFING

- 1: 10 ratio of free to students.
- Free teacher places

### STUDENTS / NUMBERS

- Sex - mixed
- Students. 25 - 27

### ACCOMMODATION

- Wilder camp on side of the River Wye. (Biblins youth campsite)
- Campsite is a youth site, which will very quiet this time of year
- Campsite to be booked on behalf of the school for by School Camp Ltd, who will pay any deposit required
- Final payment will be made by school direct to campsite

### FOOD

- Evening meal provided on Sunday arrival
- Catered - All food and drinks to be provided prepared and paid for by School Camp Ltd.
- Students to be involved in the preparation and catering as part of the challenge of the trip, if they wish.
- Students cooking using campfires.

### EQUIPMENT

- All activity equipment to be provided by School Camp Ltd.
- All tents and catering equipment to be provided by School Camp Ltd.

### ACTIVITIES

- Range of engaging and challenging year 7 activities. Encouraging adventure in real outdoor locations. Focus on teamwork - Activities to develop on the skills taught in earlier residential events.
- River Canoeing
- Mountain biking
- Geo caching and map work.
- Bush craft Knife and saw skills.

### TRANSPORT

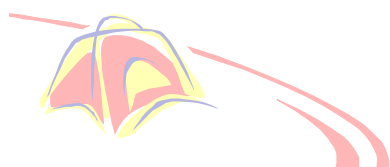
- School to book and pay for own transport to and from the event.
- School to provide minibuses for any local transportation between activities.



## PROPOSED ACTIVITIES PROGRAMME

- ✓ These activities are included in your price.  
 The activities in black are provided by the company, using our own staff and equipment.  
 The cost of these activities are included in your activities price, please note that teachers are expected to support the delivery of all activities provided by School Camp Ltd

Day	AM		PM	Evening
Day 1		Lunch	Arrive 5pm Set up tents etc	Campfire Target setting for week
Day 2	<b>All</b> <i>Week introduction Problem solving and Team development activities across the groups</i>	Lunch	<i>Overnight canoe expedition – wild camp students Groups 3 + 4</i>	
			Mountain biking- Group 1	Cooking evening meal
			Knife skills Group 2	
Day 3	<i>Arrive back from Overnight canoe expedition – Groups 3 + 4</i>	Lunch	<i>Overnight canoe expedition – wild camp students Groups 1 + 2</i>	
	Mountain biking- Group 2		Bush craft Group 3 + 4	Cooking evening Meal -
	Knife skills - Group 1			
Day 4	<i>Arrive back from Overnight canoe expedition – Groups 1 + 2</i>	Lunch	Mountain biking – Group 3	Cooking evening Meal
	Mountain biking- Group 4		Knife skills Group 4	
	Knife skills Group 3		Navigation + Geo Cache Group 1 + 2	Mid-Week Review
Day 5	Bush craft Group 1 + 2	Lunch	<b>ALL</b> <i>Group review of skills and personal attributes demonstrated</i>  <i>Problem solving and Team development activities across the groups</i>	Creating /Cooking stew on the fire  <b>Campfire and review (School led)</b>
	Navigation + Geo Cache Group 3 + 4			
Day 6	Continuation of Problem solving and Team development activities across the groups	Lunch	pack up camp  1.00pm departure  5pm back at school	



**Programme changes:** This activity programme may be subject to change during the event. Issues including behaviour, physical capability, staff illness, and weather may cause the programme to be altered. In the case of any changes based on safety then the company's decision will be final and will not result in perceived a breach of contract. All changes made during the event will be discussed with your staff before being made.

**Group sizes:** During land based activities School Camp Ltd normally operate with a maximum ratio of 1 instructor to 12 clients. For water based activities this is reduced to 1:8. Where groups are larger than this a second supporting adult / instructor will be provided by the company.

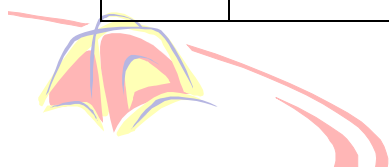
**Poor weather plan:** This programme is subject to change as required by the weather. Alternative options will, wherever possible, have the same challenge and sense of adventure as those they replace. It is our normal procedure to change the program around so that all activities can be undertaken with wet activities are undertaken on wet days. Due to staffing, transport and access issues this may not always be possible, and so activity changes are possible. The comfort of the group will also be considered in the case of cold and wet weather, and more suitable alternative activities provided. Decisions regarding the delivery of a safe programme will always be made by School Camp Ltd and on occasion may not involve your staff. Where activity changes made are based on safety consideration, a replacement activity will be provided and may not be of a similar outdoor nature, changes made in line with the policy outlined above will not be considered a breach of contract.

## MENU

✓ This menu is included in your price.

The following menu will be provided by School Camp Ltd from our field kitchen facilities. Our menus are flexible and we can normally include meals at your request. This must be arranged before booking. Our menus are designed to allow flexibility so that minor alterations can be made on the day to cater for all needs and most tastes.

DAY	BREAKFAST	LUNCH	EVENING MEAL	SUPPER
<b>DAY 1</b>			Chicken Tikka Curry with rice. Pudding	Hot chocolate, Tea, Coffee. Cake or biscuits
<b>DAY 2</b>	Cereal, Sausages, and beans. Toast and jam Tea, Coffee	Various Filled Sandwiches, Crisps, Cereal bar and fruit. Squash.	Sausage casserole, potatoes and peas. Pudding.  Canoe overnight BBQ,	Hot chocolate, Tea, Coffee. Cake or biscuits
<b>DAY 3</b>	Cereal, Bacon / egg roll. Bread and jam. Tea, Coffee  Porridge, bread and jam for canoe group.	Various Filled Rolls, Crisps, Cereal bar and fruit. Squash.	Sausage casserole, potatoes and peas. Pudding.  Canoe overnight BBQ,	Hot chocolate, Tea, Coffee. Cake or biscuits



<b>DAY 4</b>	Cereal, Bacon / egg roll Bread and jam. Tea, Coffee  Porridge, bread and jam for canoe group.	Various Filled Rolls, Crisps, Cereal bar and fruit. Squash.	Pasta with Bacon and tomato sauce / cheese topping. Pudding.	Hot chocolate, Tea, Coffee. Cake or biscuits
<b>DAY 5</b>	Cereal, Eggy bread and beans. Bread and jam. Tea, Coffee	Various Filled Rolls, Crisps, Cereal bar and fruit. Squash.	Stew and dumplings with Jacket potatoes Pudding	Hot chocolate, Tea, Coffee. Cake or biscuits
<b>DAY 6</b>	Cereal, Bread and jam. Tea, Coffee	Sandwiches and various snacks for way home.		

**Menu changes:** This menu is subject to change, but the volume and the quality will remain unchanged. Menu changes may be made as a result of the weather and or seasonal availability. On arrival you will be provided with the event menu (based as closely as possible on the above) and the alterations to this menu will be discussed with you.

**Dietary needs:** Special dietary, Vegetarian and Halal options will be available for those who have indicated this requirement in advance of the trip. We are able to provide ingredients list and dietary information for each meal at the time of serving. We will request information about dietary needs from you in advance of the trip, however all clients with dietary requirements should make this known to the catering staff at each meal.

### **RECOMMENDED ACCOMMODATION**

We have based your activities programme on your staying at the following accommodation. Please note that alternative accommodation may result in a change to the activities programme.

Please note that we do not include the booking of the accommodation as standard. You can book this yourself or we are happy to book this in your name, acting as your agent. Please note that the accommodation provider may have their own terms and conditions and you will be bound by these. Copies of any booking forms and confirmations will be sent to you by email. You may also opt to book the accommodation yourself and pay them direct

- ✓ You have asked us to make this booking on your behalf, please confirm this by completing the booking form and indicating that you are happy for us to act as your agent.

**Accommodation name:** Biblins youth campsite

**Accommodation type:** Youth only campsite

**Contact details:**

Name: Biblins Youth Campsite  
Address: The Doward, Whitchurch, Ross-on-Wye, HR9 6DX  
Phone: 01600 890 850



Email: X

**Facilities:**

- ✓ Toilets
- ✓ Showers
- ✓ Water
- ✓ Campfire
- ✓ Use of undercover area when available

**Price:**

£ 3.50 per child per night  
£ 6.00 per adult per night  
£ 2.00 per vehicle per stay

**Tented accommodation setup.**

- ✓ School camp will provide all the necessary camping and catering equipment and this is included on the cost (sleeping bags and foam mats to be provided by each student).

Tents will be 4 man tents with 3/4 students to a tent.

A spare tent will be provided for separation of students if required

Teaching staff will have one 3-person tent each and will be provided with an air bed.

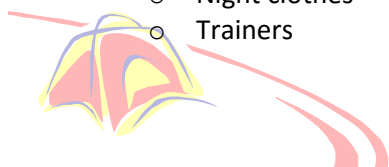
Where no undercover area is available we will provide tented shelters for group use.

**REQUIRED EQUIPMENT LIST**

All Participants will need to have the following equipment for our residential events. Being ill equipped can cause safety issues and can ruin the enjoyment of the planned activities. Everyone should bring all items on the list; just because it is the summer does not mean you might not want a hat, gloves and warm coat on a windy, rainy day!

Some of the equipment detailed in the list is required to be able to safely participate in the activities provided, and without these items individuals may not be able to participate in certain activities. These items are indicated in italics and are underlined>. We reserve the right to refuse participation in some activities to any individual who does not have the basic equipment, or to change the activity programme for all in order to include those who are ill equipped. Any changes will be made in discussion with your staff. Please note that any decisions made on safety grounds will not be considered a breach of our contract.

- Waterproof trousers
- Waterproof jacket
- Warm coat.
- Sleeping bag
- Pillow
- Foam Roll Mat
- Knife/Fork/Spoon
- Plate/Bowl/Mug
- Small rucksack with straps on two shoulders – required for day activities and walks.
- Waterproof walking boots (preferable)
- Complete set of clothes to get wet / including trainers (for canoeing)
- Water bottles (min 2 litres)
- Towel and wash kit
- Night clothes
- Trainers



- Trousers (only one pair to be jeans (tracksuits preferable)
- T-shirts
- Sweatshirts / jumpers
- Torch + Spare batteries
- Sun cream, sun hat and sun glasses
- Basic first aid kit and any Medication
- Optional - Insect repellent

**Activity Equipment:** All safety equipment and activity equipment required for the activity programme detailed in this pack will be provided by School Camp Ltd. Examples include buoyancy aids, helmets, ropes etc.

**Suitable clothing:** Please encourage participants to bring quick drying clothing made of synthetic fabrics, and not clothes of high value which parents will be bothered if they get dirty, marked or damaged. The activities in which participants will participate are all of any outdoor nature and the company will not be held liable for any damage to clothing worn during the trip and on activities.

**Loss or Damage to personal equipment:** Please do not bring possessions / items of value. Electronic equipment can become easily damaged in the outdoor environment. All items are brought at your own risk and the company will not be liable for any loss, damage or theft of personal equipment. Non-essential items should not be brought to activities and should be left in the accommodation / tents. In the event that belongings are brought to an activity and are taken from a client by our staff, either at the clients request or on the grounds of safety, and are subsequently stored in a vehicle or in the instructor's bag and are lost or damaged, then the instructor or company will not be liable for this loss.

### **ALLOCATION OF RESPONSIBILITY / DUTY OF CARE DURING YOUR EVENT**

During your event we will support you and your students. Our full time activities / event manager will be available throughout the event, and is a qualified first aider should you require their support.

The following is designed to ensure you are aware of your staff's responsibilities before, during and after the event.

#### **School camp ltd will be responsible for:**

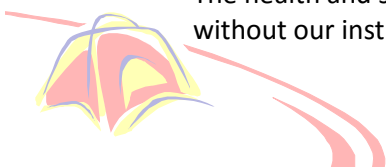
- ✓ Providing all camping and cooking equipment
- ✓ The health and safety of the group through-out the scheduled activities provided by School Camp Ltd. This includes the adventurous activities, and camps craft / cooking activities.
- ✓ Booking your campsite accommodation (where permission has been given on the booking form)
- ✓ Booking your External visits (where permission has been given on the booking form)
- ✓ Ensuring one first aider (normally the event manger) is on hand to support your staff overnight.
- ✓ Ensuring that our staff have been CRB/DBS checked in line with our company policy.

#### **It should be accepted that School Camp Ltd Employees will:**

- ✓ In the event of an emergency, and where your staff are not available, act in the best interests of the individuals involved in the trip.

#### **Your staff are responsible for:**

- ✓ The arrangement and payment of your transport to and from the event, and between activities (where required)
- ✓ The health and safety of your young people during transportation.
- ✓ The health and safety of the group through-out any activities provided by your teachers, with or without our instructors help.



- ✓ The safety and well-being of the young people overnight, supported in part by our event manager.
- ✓ Ensuring the parents of any participants under 18 are aware of the nature and risks of the trip and of the activities to be undertaken.
- ✓ Collecting and supplying medical information and parental permission (in line with our companies own consent forms) and for sharing this information with us and our instructors before your event.
- ✓ Ensuring the duty of care is maintained in line with your own procedures is throughout the trip.
- ✓ Supplying one member of staff per activity group who is able to act in 'loco parentis' should this be required.
- ✓ The transportation and duty of care of any participant that opts out, or is removed from the activity for behavioural reasons.

## **INSURANCE & REGULATIONS EFFECTING THIS PROGRAMME**

### **Insurance Policy**

It is always reassuring to know that we have a comprehensive and outdoor activity specific insurance policy issued by Activities Industry Mutual. This provides public liability and product insurance of up to £5,000,000. You can download our Insurance certificate via this link

[http://schoolcamp.co.uk/downloads/SchoolcampLtd\\_insurance\\_2015\\_16.pdf](http://schoolcamp.co.uk/downloads/SchoolcampLtd_insurance_2015_16.pdf)

### **Personal Insurance**

Insurance against personal loss resulting from the of loss of possessions, or financial loss resulting from your cancellation due to ill health, delayed transport arranged by you, extreme weather is not included or provided by the company.

We recommend that all customers take out an adequate insurance policy that will cover the full cost of their booking in the case of cancellation and that covered the value of the possessions to be brought on the trip.

We work with Endsleigh who provide a specialist insurance policy, covering our adventure activities, your cancellation and belongings. Please contact us for more information.

### **Adventurous Activities Licence**

School Camp Ltd holds Adventurous Activity licence (AALA) issued by the Health and Safety Executive (HSE). Our licenced activities include; Kayaking, Open Canoeing, Improvised rafting, Rock climbing, Abseiling, Gorge Scrambling, Coast steering, Orienteering, Hill Walking & Mountaineering, and Off Road Cycling.

You can download a copy of our AALA licence via this link

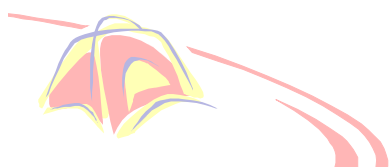
<http://www.schoolcamp.co.uk/downloads/AALA.pdf> or you can check our licence on the HSE website via this link [www.aals.org.uk/aals/provider\\_detail.php?ref\\_no=R1911](http://www.aals.org.uk/aals/provider_detail.php?ref_no=R1911)

### **Risk Assessments and Managing Risk**

Every activity we provide is fully risk assessed to the best of our ability. We risk assess each location and activity and provide the necessary equipment and run the activity in a way that minimised the risk to the individual. In addition, dynamic risk assessments are completed continually throughout our events by our qualified staff.

There is always a small risk when spending time, and participating in activities, outdoors. Students have been known to get blisters and small cuts and grazes and these are swiftly dealt with by our instructors. Parents and trip organisers should ensure that they are aware of the nature of the activities booked so that they fully understand the risks posed by the activities. Information can be found out at schoolcamp.co.uk or by contacting our office.

You can download our risk assessment pack via this link [http://schoolcamp.co.uk/downloads/RA\\_pack\\_for\\_clients\\_2016.pdf](http://schoolcamp.co.uk/downloads/RA_pack_for_clients_2016.pdf)



## **EVENT COST**



**Expected numbers:** This quote has been produced on the basis of a minimum number, and reflects a discount based on this number attending. By paying your deposit you agree to pay the full amount for the minimum number of places detailed below. Should you not reach this number please contact us to discuss your options.

Expected number of young people: 25-27  
Agreed Minimum number: 24  
Free Staff places 1:10: 3

**External bookings:** You have requested that you would like us to book the following accommodation for you. Please complete the booking form to indicate that you are happy for us to act as your agent and make the following bookings.

Accommodation: Biblins Youth Campsite

### **TOTAL COST (PROVIDED FOR YOUR INFORMATION)**

**The total cost of the event as described in this pack including all the activities, equipment and any externally provided services (such as accommodation), as outlined in this information pack will be:**

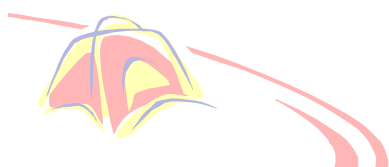
**£333.50 per person inc any Vat.**

You will be invoiced in 2 instalments.

- Deposit at the time of booking equal to
  - 20% of the total trip cost, based on the agreed minimum number attending
  - Any deposits required by external providers – invoiced as a disbursement
- Final payment 10 days before the event on receipt of your final numbers.
  - 80% of booked places on which deposits were paid
  - Any additional places in full
  - Any final payments due to external providers – invoiced as a disbursement

#### **Payment Schedule:**

**Deposit:** We require a deposit before we are able to confirm your dates and allocate activity staff to your event. This deposit is non-refundable but can be transferred to other available dates. Once you are ready to make your booking please email us and we will send you out an invoice. The deposit will be based on the minimum booking number and is based on 20% of the total cost.



**Full payment:** Full payment is required within 30 days of the commencement of your event. We will send out an invoice for your final payment 10 days before your event. This payment will be based on the final number (reported on the final arrangement form), less any deposit paid to date and will include any accommodation you have asked us to book on your behalf.

**Making a payment:** Our payment details will be provided on your deposit and final trip invoice.

**VAT:** School camp is Vat registered (No: 136 7429 96). Unless otherwise stated our prices exclude Vat at the current rate.

**Package Travel Regulations 1992:** As we are acting as your agent to book and pay for accommodation and external activities, then this trip is not considered a package in light of the regulations.

### **MAKING YOUR BOOKING / REQUIRED FORMS**

#### **1) A booking form - Due at the time of booking**

An electronic booking form is available to download by following this link.

[http://www.schoolcamp.co.uk/downloads/GROUP\\_booking\\_form\\_3rd\\_party\\_booking.pdf](http://www.schoolcamp.co.uk/downloads/GROUP_booking_form_3rd_party_booking.pdf)

#### **2) Group consent / medical form - Due 2 weeks before your event.**

The consent form provides us with permission for individuals to participate in the event and activities and provides us with a medical background. This will enable us to support you through the expedition and provide / authorise any emergency assistance you may require during the expedition.

You have opted to use your establishments existing medical / consent forms and complete a single 'group consent' form. Your staff will then complete their own individual consent form.

[http://www.schoolcamp.co.uk/downloads/GROUP\\_consent\\_form.pdf](http://www.schoolcamp.co.uk/downloads/GROUP_consent_form.pdf)

#### **3) A List of participants with medical and dietary summary - Due 2 weeks before your event.**

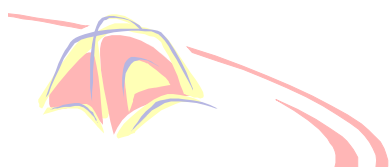
The consent form provides us with permission for you to participate in the expeditions and also provides us with a medical background. This enable us to support you through the expedition and provide authorise any emergency assistance you may require during the expedition.

[http://www.schoolcamp.co.uk/downloads/GROUP\\_participants\\_list.xls](http://www.schoolcamp.co.uk/downloads/GROUP_participants_list.xls)

#### **4) Arrival information - Due 2 weeks before your event**

This short form will enable you to report your final numbers, dietary requirements and inform us of your male and female split. This will ensure that the correct food and equipment is brought to the event

[http://www.schoolcamp.co.uk/downloads/GROUP\\_final\\_arrangements\\_form.pdf](http://www.schoolcamp.co.uk/downloads/GROUP_final_arrangements_form.pdf)



## GROUP BOOKING TERMS AND CONDITIONS

*It is vital you read, understand and accept the following conditions prior to signing the attached booking form. Upon receipt of a signed and dated Booking Form, full terms and conditions will apply.*

### **Payment & Booking**

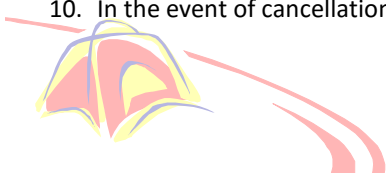
1. All bookings require a 20% non-refundable deposit and is payable on receipt of the deposit invoice.
2. The confirmation of the final number of participants is due no later than 20 working days prior the event, all places must then be paid in full even if a lower number attend.
3. School Camp Ltd. must receive a signed consent form, List of those attending with dates of birth before the commencement of the event. This should be emailed to the office in an excel format.
4. The final payment will be based on the numbers reported on the final arrangements form, due no less than 20 days before your event.
5. Full payment of your event is due no later than 30 days after your event.
6. School Camp Ltd. will invoice individuals or groups for any costs that accrue during the event. Such costs include but are not solely limited to; the loss or malicious damage to our property or other equipment; services or items ordered by you or your party members from a third party (campsite, food outlet etc) and invoiced incorrectly to us. Such invoices are due payable on receipt of the invoice.

### **Amendment or cancellation by the client.**

7. Amendment. If a group or individual wishes to amend any of the booking details (including the event date) after payment of the deposit, then we will endeavour to make the change, but cannot guarantee this. Please be assured we will do everything to assist in conforming to your wishes. In order to protect ourselves the following amendment terms apply
  - a. School Camp Ltd can only accept written requests (mail or email) for amendments.
  - b. School Camp Ltd cannot accept major amendments less than 4 weeks prior to delivery of a programme and reserves the right to revert to any original booking if necessary.
  - c. Amendments are only confirmed once you have received written confirmation from the company.
  - d. If there are any cost implications posed by the amendment, seasonal or otherwise, then you will be informed of this in writing and a written confirmation that you accept these costs will be required.
  - e. At the time of booking a minimum number of places will be specified, and it will not be possible to amend the booking to less than this number. All unfilled places below the minimum number should be paid in full.
8. Cancellation.
  - a. If you wish to cancel an event booking then School Camp Ltd must receive formal notification in writing from an authorised person (mail or e-mail).
  - b. Any cancellation takes effect from the date we receive this notification.
  - c. The following cancellation fees will apply.
    - i. After payment of the deposit and more than 30 days before the event then the deposit will be lost or can be transferred to another booking.
    - ii. Less than 30 days and more than 20 days prior to the event then 60% of the full event cost will be payable.
    - iii. Less than 20 days to the event, then 100% of the full event cost will be payable
  - d. In the event of cancelling an event and transferring the booking, with more than 30 days to the event date, then the value of the new booking must be of the same or higher value to the cancelled booking.
  - e. School Camp Ltd. reserves the right to charge a £50 administration fee to cover the cost of making any amendments and the issuing of new paperwork.
  - f. Cancellation of individual places within your group booking. Individual places are fully transferable between members of your organisation. Individual participants unable to attend can be replaced with another up to and including the day of departure.
  - g. Places unfilled and not cancelled before the 20 day final numbers are reported must be paid for in full. This term is subject to term h below.
  - h. If your booking was subject to a minimum booking number then all places must be paid for in full, even if places are unfilled.
9. The booking of any 3<sup>rd</sup> party services (eg indoor accommodation) not directly provided by School camp Ltd (clearly outlined in this pack) will be subject to their own terms and conditions. School Camp Ltd cannot be held responsible for any cost incurred or terms enforced by any 3<sup>rd</sup> party provider.

### **Amendment or cancellation by the company.**

10. In the event of cancellation by the company



11. In the event of insolvency then monies paid (for products protected by the Package Tour Regulations 1992) will have been protected in our client account. Please contact the company by email to reclaim these funds.
12. In the event of an event amendment by the company then the alternative offered will be of a similar or higher value and quality to that originally booked. In the case that this is not possible then the customer will receive the offer of a full refund or partial refund to reflect the change in event value.

#### **Complaints procedure.**

13. In the unlikely event that you are not fully satisfied by the service provided by the company, please contact the company director Ieuan Starks.
14. Any complaints should be made formally in writing (email or post) no later than 10 days after your event. We will make contact to confirm receipt of your correspondence and will investigate any complaint thoroughly.

#### **Non Attendance or Non Completion of the activity.**

15. In the case of non-attendance by any individuals or in the case of them opting out of the activities or going home before the end of the event then no refund will be made.
16. Any participant excluded from an activity or, in conjunction with the booking client, sent home for behavioural, medical, social or emotional reasons will not be eligible for a refund.
17. We suggest that groups and or individuals take out insurance to cover non-attendance due to illness, breakdown etc

#### **Force majeure.**

18. School Camp Ltd. will not be liable to pay any compensation for the cancellation or change in any aspect of a programme due to circumstances beyond the companies' control. This includes any issue that we or our suppliers would not have been able to reasonably foresee. Such circumstances include, but are not limited to war or threat of war, terrorist activity, riots or civil strife, industrial disputes, natural or nuclear disasters, fire, extreme weather etc.
19. In such circumstances, and subject to availability, School Camp Ltd will make every effort to offer an alternative event on the booked dates or offer an alternative product at a later date.

#### **Health and safety.**

20. The booking client (school. Club etc) must be in the position to act in loco parentis for any client aged under 18 years. It is the role of the client to ensure that they and the parents of all those attending are aware of the event details and of the activities to be undertaken during the event. If using their own permission forms they must evidence to the company that they have sought the permission for each parent or guardian of any minors.
21. The booking client must supply School Camp Ltd medical / permission forms for each. The leader adult arranging the trip (being over 18) must sign the group consent form confirming that permission for every minor on the trip has been sought.
22. School Camp Ltd. must receive a copy of the medical and dietary information for each and every participant within 20 days of the event. This should include all accompanying adults, who should also complete the companies individual consent form.
23. School Camp Ltd and its employees, accept no responsibility for any ailment or further aggravation of any existing ailment suffered during or after a programme, disclosed or undisclosed.
24. School Camp Ltd, and its employees, accept no responsibility for any injury caused whilst participating in the activity in any other manner other than directed by our instructors.

